SHIPPER'S LETTER OF INSTRUCTIONS

U.S. PRINCIPAL PARTY IN INTEREST (USPPI) *(Name and address including ZIP code)*

ZIP CODE:

USPPI EIN (IRS) NO. or ID NO.

PARTIES TO TRANSACTION ☐ Related ☐ Non-Related

ULTIMATE CONSIGNEE *(Complete name and address)*

INTERMEDITE CONSIGNEE *(Complete name and address)*

FORWARDING AGENT *(Complete name and address)*

PLEASE COMPLETE ALL SHADED AREAS.

LOADING PIER *(Vessel only)*	MODE OF TRANSPORT *(Specify)*
EXPORTING CARRIER	PORT OF EXPORT
PORT OF UNLOADING *(Vessel / air only)*	CONTAINERIZED *(Vessel only)*

SHIPPER REQUESTS INSURANCE ☐ No ☐ Yes $

Shipper must check:

☐ EXW ☐ FOB ☐ CPT ☐ DES ☐ DDP
☐ FAS ☐ CFR ☐ CIP ☐ DEQ
☐ FCA ☐ CIF ☐ DAF ☐ DDU

☐ AIR ☐ OCEAN ☐ CONSOLIDATE ☐ DIRECT

Shipper's instructions in case of inability to deliver consignment as assigned:
☐ Abandon ☐ Return to Shipper

Deliver to:

D/F	SCHEDULE B NUMBER	DESCRIPTION OF COMMODITIES	QUANTITY SCHEDULE B UNIT(S)	MARKS, NOS., AND KINDS OF PACKAGES	SHIPPING WEIGHT (Kilograms)	VALUE (US dollars, omit cents) (Selling price / cost if unsold)

Cargo items tendered for air transportation are subject to aviation security controls by air carriers and, when appropriate, other government regulations. Copies of all relevant shipping documents showing the cargo's consignee, consignor, description and other relevant data will be retained on file until the cargo completes its air transportation.

SHIPPER'S REF.# DATE VALIDATED LICENSE # / GENERAL LICENSE SYMBOL ECCN *(When required)*

WE HAVE FORWARDED TO YOU THE DESCRIBED SHIPMENT VIA: ☐ YOUR TRUCK ☐ OTHER CARRIER TRUCK LINE NAME

RECEIPT (PRO) NUMBER DECLARED VALUE FOR CARRIAGE

IF AIR FREIGHT, PLEASE FAX DOCUMENTS

Duly authorized officer or employee:	The USPPI authorizes the forwarded named above to act as forwarding agent for export control and customs purposes.	DOCUMENTS ENCLOSED:
I certify that all statements made an all information contained herein are true and correct and that I have read and understand the instructions for preparation of this document, set forth in the "Correct Way to Fill Out the Export Declaration." I understand that civil and criminal penalties, including forfeiture and sanction may be imposed for making false or fraudulent statements herein, failing to provide the requested information or for violations on exportation (13 U.S.C. Sec. 305; 22 U.S.C. Sec 401; 18 U.S.C. Sec. 1001; 50 U.S.C. App. 2410).		
Signature:	Confidential - For use solely for official purposes authorized by the Secretary of Commerce (13 U.S.C. 301(g)).	SPECIAL INSTRUCTIONS:
Title:	Export shipments are subject to inspection by U.S. Cust Service and/or Office of Export Enforcement.	
Date:	Authentication (when required)	

NOTE: The Shipper or his Authorized Agent hereby authorizes the above named Company, in his name and on his behalf, to prepare any export documents, to sign and accept any documents relating to said shipment and forward this shipment in accordance with the conditions of carriage and the tariffs of the carriers employed. The shipper guarantees payment of all collect charges in the event the consignee refuses payment. Hereunder the sole responsibility of the Company is to use reasonable care in the selection of carriers, forwarders, agents and others to whom it may entrust the shipment..

SEE TERMS AND CONDITIONS ON REVERSE SIDE